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| **Pearl High School NJROTC****Personal Qualification System (PQS)****Petty Officer 3rd Class** |  **PO3** |
| **NAME (Last, First MI)** | **GRADE** | **COMPANY** | **PLATOON** | **SQUAD** | **MARKING PERIOD** |
| **SECTION 1 – GENERAL MILITARY KNOWLEDGE** |
| A.) **THE 11 GENERAL ORDERS TO THE SENTRY***Recite all 11 General Orders to the Sentry (Reference: NAVEDTRA 37116-J, Pg. 7-1). Sound off in a loud clear voice to the person you are addressing, “Sir (Ma’am, or Chief), the General Order to the Sentry is to , Sir (Ma’am, or Chief)”.*1.) ***Take*** charge of this post and all government property in view.2.) ***Walk*** my post in a military manner, keeping always on the alert, and observing everything that takes place within sight or hearing.3.) ***Report*** all violations of orders I am instructed to enforce.4.) ***Repeat*** all calls from posts more distant from the quarterdeck than my own.5.) ***Quit*** my post only when properly relieved.6.) Receive, obey, and pass on to the sentry who relieves me, all orders from the Commanding Officer, Command Duty Officer, Officer of the Deck, and Officers and Petty Officers of the Watch only.7.) ***Talk*** to no one except in the line of duty.8.) ***Give*** the alarm in case of fire or disorder.9.) ***Call*** the Officer of the Deck in any case not covered by instructions.10.) ***Salute*** all officers and all colors and standards not cased.11.) ***Be Especially*** watchful at night, and during the time for challenging, challenge all persons on or near my post and allow no one to pass without proper authority. |
| **NAME (Printed)** | **SIGNATURE** | **DATE** | **POSITION** |
| B.) **THE CADET CREED***Recite the NJROTC Cadet Creed. Sound off in a loud clear voice to the person you are addressing, “Sir (Ma’am, or Chief), the Cadet Creed is , Sir (Ma’am, or Chief)”*I am a Naval Junior ROTC cadet;I strive to promote patriotism and becomean informed and responsible citizen.I respect those in position of authority.I support those who have defended freedom and democracy around the world.I proudly embrace the Navy’s core values ofHONOR, COURAGE, and COMMITMENT.I am committed to excellence and the fair treatment of all“The mission of Junior ROTC is to instill in students in United States secondary educational institutions the values of citizenship, service to the United States, personal responsibility, and a sense of accomplishment.” |
| **NAME (Printed)** | **SIGNATURE** | **DATE** | **POSITION** |

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| C.) **NAVY OFFICER PAY GRADES & ABBREVIATIONS***Identify all Navy Officer Pay Grades and how to abbreviate their rank (Reference: NAVEDTRA 37116-K, Pg. 2-1).***Pay Grade Rank Abbreviation**O1 Ensign ENS O2 Lieutenant Junior Grade LTJG O3 Lieutenant LTO4 Lieutenant Commander LCDR O5 Commander CDR O6 Captain CAPTO7 Rear Admiral Lower Half RADM-L O8 Rear Admiral Upper Half RADM-U O9 Vice Admiral VADM O10 Admiral ADM |
| **NAME (Printed)** | **SIGNATURE** | **DATE** | **POSITION** |
| D.) **THE NJROTC CHAIN OF COMMAND***Identify the NJROTC Chain of Command (Reference: Unit COC) Sound off in a loud clear voice to the person you are**addressing, “Sir (Ma’am, or Chief), the Cadet Creed is , Sir (Ma’am, or Chief)”*Platoon GuidePlatoon Logistic Specialist (LS)Platoon Yeoman (YN)Assistant Platoon CommanderPlatoon CommanderOperations Officer Administration OfficerSupply OfficerCompany Master ChiefCompany Executive OfficerCompany CommanderNaval Science InstructorSr. Naval Science InstructorArea 8 ManagerCommander, Naval Service Training Command Commander, Naval Education & Training Cmd Chief of Naval OperationsSecretary of the NavySecretary of DefenseVice President of the United StatesPresident of the United States |
| **NAME (Printed)** | **SIGNATURE** | **DATE** | **POSITION** |

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| **SECTION 2 – PRACTICAL FACTORS** |
| A.) **THE MANUAL OF ARMS***Demonstrate a proficiency in the execution of the following rifle movements. (Reference: NAVEDTRA 37116-J, DM-31).* Attention  Present, Arms (Order Arms) Trail, Arms  Right Shoulder, Arms (Order Arms) Order, Arms  Left Shoulder, Arms (Order Arms) Parade, Rest (Attention)  Inspection, Arms (Order Arms) At Ease (Attention)  Fallout/Dismissed Port, Arms (Order Arms) |
| **NAME (Printed)** | **SIGNATURE** | **DATE** | **POSITION** |
| B.) **PHYSICAL FITNESS TEST (PFT)** Participate in the Most Recent Physical Fitness Test with a score of SATISFACTORY or above. |
| **NAME (Printed)** | **SIGNATURE** | **DATE** | **POSITION** |
| **SECTION 3 – SCHOLASTIC & CITIZENSHIP REQUIREMENTS** |
| **RIBBON REQUIREMENT**Earn at minimum one (1) ribbon during this past advancement cycle. | **NAME (Printed)** |
| **SIGNATURE** |
| **CDMIS VERIFIED ON:** |
| **POSITION:** |
| **COMMUNITY SERVICE REQUIREMENT**Perform at minimum nine (9) hours of documented community service. Please note that the community service hours must be turned in to the Administration Department prior to the end of the advancement cycle, for entry into CDMIS. | **NAME (Printed)** |
| **SIGNATURE** |
| **CDMIS VERIFIED ON:** |
| **POSITION:** |
| **SECTION 4 – UNIFORM & GROOMING STANDARDS** |
| **UNIFORM & GROOMING STANDARDS****COMPLIANCE**Be in compliance with all US Navy Uniform & Grooming | Include all Uniform Inspection Scores when turning in your PQS. | **NAME (Printed)** |
| **SIGNATURE** |
| Standards as defined in NAVEDTRA 37116-J. |  |  |  |  | **DATE** |
|  |  |  |  | **POSITION:** |

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| **SECTION 5 – TEACHER RECOMMENDATIONS** |
| **PERIOD 1 COURSE: By signing, I am recommending this cadet for****advancement within the NJROTC Program. This cadet****is always in complete compliance with my classroom guidelines, and is never tardy to my class. Additionally, this cadet has not served any teacher detentions with me.** | **TEACHER NAME (Printed)** |
| **SIGNATURE** |
| **DATE** |
| **CURRENT MARKING PERIOD AVERAGE** |
| **PERIOD 2 COURSE: By signing, I am recommending this cadet for****advancement within the NJROTC Program. This cadet****is always in complete compliance with my classroom guidelines, and is never tardy to my class. Additionally, this cadet has not served any teacher detentions with me.** | **TEACHER NAME (Printed)** |
| **SIGNATURE** |
| **DATE** |
| **CURRENT MARKING PERIOD AVERAGE** |
| **PERIOD 3 COURSE: By signing, I am recommending this cadet for****advancement within the NJROTC Program. This cadet****is always in complete compliance with my classroom guidelines, and is never tardy to my class. Additionally, this cadet has not served any teacher detentions with me.** | **TEACHER NAME (Printed)** |
| **SIGNATURE** |
| **DATE** |
| **CURRENT MARKING PERIOD AVERAGE** |
| **PERIOD 4 COURSE: \_ By signing, I am recommending this cadet for****advancement within the NJROTC Program. This cadet****is always in complete compliance with my classroom guidelines, and is never tardy to my class. Additionally, this cadet has not served any teacher detentions with me.** | **TEACHER NAME (Printed)** |
| **SIGNATURE** |
| **DATE** |
| **CURRENT MARKING PERIOD AVERAGE** |
| **SECTION 6 – HIGH SCHOOL ADMINISTRATION RECOMMENDATION** |
| **By signing, I confirm that the cadet named on Page 1 of this document has received no detentions or suspensions during this marking period.** | **VICE PRINCIPAL NAME (Printed)** |
| **DATE** |
| **VICE PRINCIPAL SIGNATURE -OR- MAIN OFFICE STAMP** |

**INSTRUCTIONS, REGULATIONS & GUIDANCE FOR COMPLETING THIS DOCUMENT**

 **Cadets seeking advancement to Petty Officer 3rd Class will be expected to identify all NJROTC Ribbons, and how to earn them.**

 All cadets must remain in current rate for a minimum of one (1) complete marking period.

 Signatures for the next rate cannot be obtained until the end of this advancement cycle.

 Waivers for any requirement can only be granted by the Senior Naval Science Instructor, or Compand Master

Chief Petty Officer.

 Your Monthly Inspection Sheet must be attached to your PQS when turning in.

 Teacher Recommendations & High School Administration Recommendations may only be received during the final two (2) weeks of the advancement period.

 Your classroom teacher must complete all fields in their appropriate recommendation area, including your marking period average.

 Please allow up to one (1) week processing time when submitting community service hours to the

Administration Department for entry into CDMIS, as your hours must be in the system in order to count towards

this advancement cycle.

 This PQS Document was revised on 08/21/2015. All Previous Editions of this PQS are obsolete and may not be used.

 Any comments, questions, or concerns regarding this revised PQS Document should be submitted to….

Pearl High School NJROTC

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